

# **Party Planning Form**

Phone: 860.429.3015 Email: parks&rec@mansfieldct.org

#### **Party Times**

*Friday:* 6:00-8:00 p.m.

**Saturday:** 12:30-2:30 p.m. | 4-6 p.m. **Sunday:** 11 a.m.-1 p.m. | 12:30-2:30 p.m. 2:30-4:30 p.m. | 4:30-6:30 p.m. | 5:30-7:30 p.m.

#### **Party Rooms**

Arts & Crafts Room (holds up to 20 people)

Arts & Crafts Room w/Teen Center

(holds up to 35 people, available on Sundays)

**Community Room** (holds up to 50 people)

Community Room w/Kitchen (holds up to 50 people)

### Party Add Ons

**SPLASH PARTY**: 1<sup>st</sup> hour of your 2 hour party time in the pool, 1 pool inflatable.

Circle 1: snake | dog | dragon | fruit slice

\*Available times may include: Fridays, 6:00-7:00 p.m. Saturdays, 12:30-1:30 p.m. and 4:00-5:00 p.m. Sundays, 12:30-1:30 p.m., 2:30-3:30 p.m., 4:30-5:30 p.m. and 5:30-6:30 p.m. Splash packages are limited to two per day. Recommended for children ages 7+. Swim test required. Non-swimmers MUST have a parent/guardian in the water with them at all times. Therapy pool may not be available. \*subject to change, blackout dates may apply, splash parties not available on Family Fun Nights.

**FUN & GAMES/SPORTS PARTY**: 1 hour of your 2 hour party time in ½ the gym with MCC staff to run your child's favorite games, all gym equipment needed. Available times vary.

**SLIDE PARTY**: 1 hour of your 2 hour party time in ½ the gym with the 12 foot inflatable slide and MCC staff to supervise! Available times vary.

**PRE-SCHOOL PARTY**: 1 hour of your 2 hour party time in ½ the gym. MCC staff set up our tot toys for guests to have free play time. Appropriate for ages 5 and under. Available times vary.

**PAINT PARTY:** 1 hour of your 2 hour party time with MCC Art staff. Choose your theme and be led with step-by-step instruction through the painting process. Each guest will complete their own painting to bring home. Available Saturdays 12:30-1:30pm. Blackout dates may apply. Ages 5 and up.

**SCREEN PRINTING ART PARTY**: 1 hour of your 2 hour party time with MCC Art staff. Submit your child's drawing, or choose one of our standard options. Each guest and print the image on a bag to bring home! Available Saturdays 12:30-1:30pm. Blackout dates may apply. Ages 5 and up.

**SWEET EMOTIONS CANDY ARTIST STUDIO**: 1 hour of your 2 hour party time with a staff member of the Sweet Emotions team who will .also play games, lead songs, and...Do All the Work! Yeah candy!! Create your own completely edible masterpieces with candy paper, decorative candies, chocolate paints, food color markers and candy sand/sanding sugar/candy glitter. *Visit the Sweet Emotions website, www.sweetemotionscandy.com, for additional info on candy parties!* 

## **Mansfield Community Center Party Form**

Please take the time to review the information below and return this form to the Mansfield Community Center with payment in full to request a room for your party. Party requests and full payment MUST be received at least two weeks in advance for planning purposes. Please call 860-429-3015 for more information. Please note that parties must include the Arts and Crafts Room or the Community Room. Your reservation is not confirmed until we call you. Please pick a second choice in case your first choice is not available.

Parent's Name		Child's Name		
Phone	Email			
Child's age Child's Gender # of party guests # of extra adults				
Address				
Street		City	Zip Code	
Room requested		2nd choice		
Date requested Time requested				
Alternate date				
Party Room	Member Price	Non-Member Price	Total	
<b>Community Room</b>	\$75	\$150		
Community Room w/kitchen	\$90	\$180		
Arts & Crafts Room	\$50	\$100		
Arts & Crafts Room w/Teen Center	\$80	\$160		
Party Add Ons	Member Price	Non-Member Price		Total
Splash Package	Up to 15 guests: \$65	Up to 15 guests: \$85	*Time:	
*see reverse for time options	16-25 guests: \$90	16-25 guests: \$110	Inflatable:	
Fun & Games/Sports Package	\$50	\$75	Time:	
Gym Slide Package	\$150	\$250	Time:	
Pre-School Package	\$30	\$45	Time:	
Paint Party Package	\$50 base fee plus	\$60 base fee plus	Time: 12:30-1:30 p.m.	
	\$10 per guest (max 15)	\$10 per guest (max 15)	Theme:	
Screen Printing	\$50 base fee plus	\$60 base fee plus	Time: 12:30-1:30 p.m.	
Package	\$10 per guest (max 15)	\$10 per guest (max 15)	Theme:	
Sweet Emotions Candy Artist Studio	\$60 base fee plus \$15 per guest (min 10)	\$60 base fee plus \$15 per guest (min 10)	Time:	

Received By: \_\_\_\_\_ Received Date: \_\_\_\_\_ Received Time: \_\_\_\_ Credit Card Deposit:

Full payment due at time of submission. Separate \$25 security deposit required.

**Party Grand Total:**